



Dear Applicant,

This letter is to accompany the application for a Reserved Residential Handicap Parking Space. To ensure that your application is processed in a timely manner, please review your application to ensure the following items are included:

- **A full explanation of your disability and how it affects your mobility from your primary physician; and**
- **Six verifiable signatures from your neighbors; with special attention given to your abutting neighbors;**

PLEASE NOTE: All applications must be notarized.

Pursuant to the laws of the City of Baltimore, such an accommodation may only be provided to individuals demonstrating acceptable **documented** medical information from a licensed physician. To qualify, **the applicant must have a permanent disability that limits their mobility; the applicant must be unable to utilize any form of public transportation; and the applicant must rely upon operating a personal vehicle as their sole means of transportation.**

Once your completed application with **supporting medical credentials and verifiable signatures** is received and reviewed, you will be contacted to schedule an appointment for an interview at your home. **Applications that are incomplete or contain insufficient information will be returned.**

Upon completion of the review process, a determination will be made as to whether or not you meet the criteria for obtaining a reserved residential handicap parking space. If so, a provisional space will be subject to periodic review.

If you have any further questions please call **(443) 573-2800** and return the application to:

**Reserved Residential Disabled Parking
200 W. Lombard Street, Suite B
Baltimore, MD 21201**

Sincerely,

Michelle Thompson,
Reserved Residential Disabled Parking Manager

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